

Distance Education Committee
Wednesday, April 9, 2008
Meeting Minutes

Attendees:

Peggy Johnson
Sheila Merritt
Aimee Guerin
Ted Christensen
Shawn Wood
Bonnie Black
John Seims (via phone from Red Mountain)

Changes to March Meeting Minutes:

Under changes to February Meeting Minutes, World Religion Department needs to be changed to World Languages Department. Minutes were approved with this change.

Faculty Senate Presentation on Best Practices List:

John gave the committee an overview of the feedback received from Faculty Senate on our 3rd draft. These included recommendations for a new title, adding the syllabus requirements and being more explicit in describing each area. Faculty Senate suggested that the checklist style of the document be eliminated so there is no misinterpretation that this is required. Support for the committee's efforts was passed unanimously with the recommendation that the document be resubmitted for final approval by the Senate and then be submitted to DCA.

Discussion of Changes to Best Practices List:

The Senate and Department Chairs (and faculty) recommendations were discussed and changes were made to the list. A final draft will be emailed to members for approval and final changes. Bonnie will contact Harold to find out when the next Senate meeting is scheduled so the final document can be approved. Distribution is still planned before the end of the semester, if the final approval processes can be completed.

New Items:

Ted announced and distributed a copy of the job description for MCC's Online Faculty Coordinator. This position is open for 2008-2009 and faculty who are interested should contact their Chair.

Meeting Schedule:

Meeting scheduled for 2008-2009 has not yet been determined.