Job Announcement

Student Learning Facilitator (Mathematics, Chemistry, Physics, and Biology Tutor)

Status: Part Time staff  
Location: 1833 W Southern Avenue Mesa, AZ 85202  
Department: Learning Enhancement Center (LEC)  
Pay Rate: $11.50 or more based on experience and qualifications  
Benefits Eligible: Sick time  
Starting Date: August 15th, 2018 or when filled

Job Summary: Provides tutoring services for the LEC at MCC’s Southern and Dobson Campus

Essential Functions

90% Tutor college students one-on-one and in group settings in MCC’s Learning Enhancement Center

10% Under the supervision of the LEC manager oversees collections of tutoring records; makes presentations on a variety of learning assistance topics; conducts tours; performs related duties as assigned.

Minimum Qualifications:

• Ability to tutor mathematics through MAT220, and/or chemistry through CHM152, and/or physics through PHY121, and/or biology through BIO202.
• Completion of relevant course work with A’s or B’s.
• Ability to tutor students effectively individually or in small groups.
• Ability to operate computer equipment and learn computer software specific to the department.

Desired Qualifications:

• Ability to tutor physics through PHY131
• Ability to tutor chemistry through CHM236
• Ability to tutor college-level statistics
• Ability to tutor BIO205
• Bachelor’s degree or other certificate of higher learning.
• Completion of a tutor or instructor training program
• Experience working with college dev-ed students

How to Apply:

1) Obtain an application from the Learning Enhancement Center front desk which is located on the first floor of the library, and return with a résumé, cover letter, and a student transcript.
2) Apply for job code 310405 at https://careers.maricopa.edu/

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