

TITLE I ASMCC EXECUTIVE BRANCH

ARTICLE 1: EXECUTIVE BOARD

SECTION 1 ACADEMIC REQUIREMENTS FOR EXECUTIVE BOARD MEMBERS

In order to serve as a member of the ASMCC Executive Board, students must meet the following qualifications:

- A. A minimum cumulative GPA of 2.5 or higher.
- B. Must have completed a minimum of six (6) college credit hours when the term of office commences.
- C. Shall maintain and pass at least six (6) college credit hours at MCC per semester in which they serve.

SECTION 2 OFFICE HOURS

- A. Executive Board members shall fulfill a minimum of ten (10) office hours per week in during the Fall and Spring semester.
- B. Office hours must be conducted in the designated ASMCC Student Government offices and may not overlap with Executive Board meetings, Student Senate meetings, or other regularly scheduled ASMCC meetings.

SECTION 3 TERM LIMITS

No student may hold Executive office for more than two one-year terms.

ARTICLE 2: ASMCC EXECUTIVE CABINET AND COMMITTEE APPOINTEES

SECTION 1 ACADEMIC REQUIREMENTS FOR CABINET AND COMMITTEE APPOINTEES

In order to serve as a member of the ASMCC Executive Cabinet or as an appointee to any College committee, appointees must meet the following qualifications:

- A. Must be enrolled in at least three (3) credit hours at Mesa Community College.
- B. Have a cumulative GPA of at least 2.5 at Mesa Community College, or if it is a student's first semester at Mesa Community College, must have a GPA of 2.5 or higher at a previously attended institution.

SECTION 2 CABINET MEMBER APPOINTMENTS

The President of the ASMCC must submit legislation to the Student Senate requesting the confirmation of Cabinet Members. Cabinet confirmations require a simple majority (50%+1 vote) vote in the affirmative of the Student Senate.

SECTION 3 CAMPUS COMMITTEE APPOINTMENTS

The President of ASMCC shall appoint students of Mesa Community College to serve on campus committees, including standing, hiring and search committees. The President shall convene regular meetings with campus committee appointees in order to discuss and coordinate ASMCC policy positions

ARTICLE 3: CONFLICTS OF INTEREST

SECTION 1 REPORTING POTENTIAL CONFLICTS OF INTEREST

Executive Board and Cabinet officers shall report any potential conflicts of interest to the Office of Student Life and Leadership. Such conflicts may include:

- A. Past participation with campus clubs and organizations
- B. Relationships or personal associations, past or present, with appointees to Executive Branch offices or members of the Student Court
- C. Material or financial interests arising from personal business ventures or those of family, friends, or associates.

SECTION 2 PREVENTING CONFLICTS OF INTEREST

- D. Executive Board and Cabinet officers shall recuse themselves from decisions involving conflicts of interest.
- E. Decisions made by Executive Board and Cabinet officers which violate this policy may be brought to the ASMCC Student Court for adjudication by any member of ASMCC.
- F. Conflicts of interest involving college finances may be adjudicated by the Office of Student Life and Leadership or appropriate member of the college administration.

TITLE II ASMCC STUDENT SENATE

ARTICLE 1: RULES OF THE STUDENT SENATE

SECTION 1

Student Senate Regulations are adopted pursuant to the ASMCC Constitution, Article VI, § 1(b)(3), which states, “The Student Senate shall have the ability to create, revise and amend Bylaws that govern Student Senate procedure and ASMCC activities.” The Regulations are created to fulfill that mandate and constitute Title II of the ASMCC Bylaws. Should any conflict arise between these Regulations and any other title of the Bylaws, the Regulations govern absolute. Should these Regulations conflict with the Constitution; the Constitution controls. At points where these Regulations depart from “Robert’s Rules of Order: Newly Revised” these Regulations take precedence pursuant to the ASMCC Constitution Article VI, § 1(e)(4). These Regulations shall govern all meetings of the Student Senate, its committees and subcommittees. Where there is no rule within these Regulations that applies to any given situation, “Robert’s Rules of Order: Newly Revised” shall govern. Student Senate Regulation shall continue from one session to the next; unless altered as provided in the Regulations.

SECTION 2

The Chair of the Student Senate shall enforce the rules of procedure and, subject to them, rules on points of debate. The Chair directs discussion, accords the right to speak, puts all questions to vote, and announces decisions. At any time, the Chair may propose the adoption of any procedural motion with a vote by the Student Senate, or rule a procedural motion out of order. At any time, the Chair may address the Student Senate or any of its Committees.

ARTICLE 2: QUALIFICATIONS FOR CLUB SENATORS AND SENATORS-AT-LARGE

SECTION 1 SENATORS

To serve as a voting Club Senator or Senator-at-Large of the Student Senate, students must meet the following qualifications:

- A. Must be enrolled in at least six (3) credit hours at Mesa Community College.

- B. Must have a cumulative GPA of at least 2.0 at Mesa Community College, or, if being a student's first semester at Mesa Community College, must have a GPA of 2.0 at a previously attended institution.
- C. Senators representing MCC Student Clubs and Organizations must be selected by the club in the manner dictated in the club or organization's governing documents.
- D. Senators-at-Large must be confirmed by the Student Senate by a majority vote (50% + 1 vote) in the affirmative.
- E. Senators-at-Large cannot served as officers in any MCC Student Club or Organization.

ARTICLE 3: OBSERVER STATUS

SECTION 1

- A. The Student Senate shall grant observer status as needed to individuals who do not meet general membership requirements for Student Senate; appointed observers will not hold substantive voting rights during Student Senate proceedings.
- B. Observer status shall grant the observer the right to speak and to rise under procedural motions during Student Senate meetings.
- C. Observers are required to follow all Student Senate regulations and rules of order.

SECTION 2

Standing observer status shall be granted to the President of MCC, the Director of Student Life and Leadership and designated Student Life and Leadership staff, the Vice-President of Student Affairs, and the College President.

ARTICLE 4: QUORUM

SECTION 1 FIFTY PERCENT PLUS ONE

Pursuant to Article VI, § 1(c)(2) of the Constitution of the Associated Students of Mesa Community College, a quorum of fifty percent plus one (50%+1 vote) of the actively attending Student Senate membership shall be in attendance before any official business may be conducted. Individuals with observer status shall not be included in this number.

SECTION 2

A quorum will be established by the Student Senate at the first Student Senate meeting of each semester, which will be the minimum requirement set for quorum. In the event that a minimum of ten (10) Senators do not attend this meeting, setting of quorum shall be deferred until the minimum can be satisfied.

ARTICLE 5: ENACTING LEGISLATION

SECTION 1 PROPOSING LEGISLATION

Proposed legislation for the Student Senate must be authored by a voting member of the Student Senate body and co-sponsored by a minimum of two additional voting Student Senate members.

SECTION 2 SUBMITTING LEGISLATION

Legislation with the required sponsorship must be submitted to the Executive Vice President of ASMCC one week prior to being introduced to the Student Senate.

SECTION 3 MASS PRODUCTION OF STUDENT SENATE LEGISLATION

Upon submitting legislation to the Executive Vice President of ASMCC, the Vice President of Communication of ASMCC shall make the legislation available to the Student Senate membership.

SECTION 4 VERIFYING LEGISLATION

Upon passage of legislation by the Student Senate, the Executive Vice President of ASMCC, or Senate Officer presiding, shall verify the final copy by signature and submit it to ASMCC President without delay.

SECTION 5 CONDITIONS FOR SIGNATURE

The ASMCC President shall have three (3) working days from the vote of the Student Senate to:

- A. Approve the Student Senate legislation by signing it.
- B. Veto the Student Senate legislation, returning the entire document to the Student Senate.
- C. Veto a portion of the Student Senate legislation, returning line items back to the Student Senate.
- D. Elect to leave the legislation unsigned.
 - i. If after three (3) working days following Student Senate passage the President does not sign or veto the Student Senate legislation, such legislation will have the same effect as if it were signed by the President.

SECTION 6 RECONSIDERATION OF VETOED LEGISLATION

When Student Senate receives vetoed legislation, a motion to reconsider the legislation must be made. If the motion passes, the Student Senate may debate and make amendments to the entire legislation or the vetoed line(s). Only the lines vetoed may be amended in the case of a line item veto. If the original motion to reconsider fails, the legislation cannot be debated and the veto is upheld.

SECTION 7 VETO OVERRIDE

After debate has ended on the reconsidered legislation, including all new amendments, a vote to override the vetoed legislation shall occur. In accordance with the ASMCC Constitution, a two-thirds (2/3) majority vote in the affirmative is required to override vetoed legislation, with or without amendments. If overridden, the legislation becomes effective without the President's signature. If the vote fails, the veto is upheld.

SECTION 8 DISTRIBUTION AND PUBLICATION OF STUDENT SENATE LEGISLATION

Following the passage and adoption of Student Senate legislation, the Vice-President of Communications shall distribute the document, along with minutes of the meeting in which the legislation was passed, to the Student Senate membership, Director of Student Life and Leadership, Vice-President of Student Affairs, and College President. Legislation may be distributed to additional individuals or groups at the discretion of the Student Senate or Executive Vice-President. The Vice-President of Communication shall also ensure that the legislation and meeting minutes are posted on the ASMCC webpage of the Mesa Community College website without delay.

ARTICLE 6: STUDENT SENATE APPROPRIATIONS

SECTION 1 STUDENT SENATE APPROPRIATIONS COMMITTEE

- A. A standing Student Senate Appropriations Committee shall convene to consider funds requests submitted by Student Clubs and Organizations.

- B. The Executive Vice President of Fiscal Affairs, or their designated chair pro-tem, shall chair the Student Senate Appropriations Committee and ensure the preparation of legislation for consideration by the Student Senate.
- C. Any Student Senator may join the Student Senate Appropriations Committee, and shall be considered a full member, with all attendant rights and privileges, by declaring their intent to join to the Vice President of Fiscal Affairs and attending all regularly scheduled Committee meetings in the Fall or Spring semester.
- D. Committee membership shall not exceed five Student Senators, not including the Vice-President of Fiscal Affairs or designated chair pro-tem.
- D. The Student Senate Appropriations Committee may undertake additional tasks of a fiscal nature, within the bounds of the Student Senate's jurisdiction, as assigned by the Student Senate.

SECTION 2 APPROPRIATIONS PROCEDURES

- A. Student Clubs and Organizations shall submit fund requests to the Student Senate Appropriations Committee, along with supporting documentation as specified by the Committee, before the fourth week of the Fall or Spring semester.
- B. The Student Senate Appropriations Committee shall convene following the submission of funds requests to review requests and prepare legislation for consideration by the Student Senate.
- C. The Student Senate Appropriations Committee may accept, deny, or request revision to any fund request before including it in the final Student Senate Appropriations Bill.
- D. Requests to revise funds requests or supply additional documentation must be completed within five business days of notification of the request.
- E. All decisions with regards to appropriations shall be determined by a simple majority (50%+1) of the Student Senate Appropriations Committee.
- F. The Student Senate Appropriations Committee shall submit a single Appropriations Bill to the Student Senate containing the approved amounts designated to each Student Club and Organization.
- G. The Executive Vice President shall report to the Student Senate on the work of the Appropriations Committee at the meeting in which the legislation is considered.
- H. Appropriations Bills must meet all stipulations for submitting Student Senate Legislation in addition to specific stipulations for Student Senate Appropriations.

SECTION 3 STIPULATIONS FOR SUBMITTING FUNDS REQUESTS

- A. Any MCC club or organization requesting funds from the Student Senate shall provide a minimum of 10% of the total cost of the request in order to be considered. If the club or organization has less than 10% of the total available in its account, the Student Senate Appropriations Committee may approve the request with a unanimous vote.
- B. Clubs and organizations may not request more than \$3000.00 in total in any one academic year.
- C. Funds requests submitted for the purpose of purchasing goods for use in club or organization fund raising must specify the anticipated profit and a date by which fundraising will be completed. Funds requested to purchase goods for fundraising must be returned to ASMCC within 30 days of the date that that fundraising is scheduled to be completed.
- D. Failure to reimburse any funds owed to ASMCC will result in the following action:
 - i. Suspension a club's ability to request additional funding until arrears are paid in full. This does not apply to inactive clubs that had previously owed a debt to ASMCC.
 - ii. Suspension of the club's voting rights in Student Senate; this is limited solely to a Senator's right to vote.

ARTICLE 7: FUNDING FOR STUDENT RESOURCES

SECTION 1

The Student Senate may appropriate funds at its discretion to programs sponsored or operated by ASMCC Student Government or the Office of Student Life and Leadership that provide resources, in the form of goods or services, to the MCC Student Body.

SECTION 2

Unused funds which have been budgeted for Student Senate use shall be appropriated by the Student Senate to support ASMCC sponsored programs at the end of each semester.

TITLE III ASMCC STUDENT COURT

ARTICLE 1 JUDICIAL REVIEW

SECTION 1

The ASMCC Student Court Chief Justice shall be responsible for reviewing and reporting on all Student Senate Bills and Executive Orders.

SECTION 2

Student Senate Bills and Executive Orders shall be provided to the ASMCC Student Court Chief Justice at the time of their submission for placement on their respective agendas.

SECTION 3

The ASMCC Student Court Chief Justice shall review each document submitted to ensure alignment with the ASMCC Constitution and Bylaws as well as College and District policies, noting their analysis and conclusions in both a written and oral report provided to the body considering the Student Senate Bill or Executive Order at the time that the document is considered.

SECTION 4

Reports shall include information regarding potential conflicts, if any, between the Student Senate Bill or Executive Order and the ASMCC Constitution and Bylaws or College or District Policy.

SECTION 5

Reports shall be for informational purposes only and shall provide an analysis of the likelihood of the relevant Senate Bill or Executive Order to withstand a challenge brought to the ASMCC Student Court. The ASMCC Student Court Chief Justice shall make no determination regarding the ability of the relevant ASMCC body to pass Student Senate Bills or Executive Orders, nor shall their report be adopted or rejected by the body in question.

ARTICLE 2 STUDENT COURT ADJUDICATION

SECTION 1 COMPLAINT SUBMISSION AND STANDING

- A. Complaints, complete with necessary evidence, submitted to the ASMCC Student Court Chief Justice must outline alleged violations of the ASMCC Constitution and Bylaws by members of ASMCC bodies, including the Executive Board, Student Senate, and Student Clubs and Organizations.

- B. Any student of Mesa Community College may submit a complaint to the Chief Justice of the ASMCC Student Court.
- C. Complaints must address how the complainant or the body they are representing has been adversely impacted by the actions of the individual or body the complaint has been made against.
- D. Complaints which fall outside the scope of ASMCC Student Court jurisdiction, including violations of the student code of conduct, shall be forwarded to the Office of Student Life and Leadership for consideration or referral to another College department.

SECTION 2 FORMATION OF THE COURT

- A. Upon receipt of a complaint, the Student Court Chief Justice shall notify the Chair of the Student Senate and the membership of the Presidents' Council and request that those bodies nominate and elect one of their members to serve on the case in question.
- B. The Student Senate and Presidents' Council may determine the method by which members are nominated and selected to serve on each case.
- C. Student Court Justices shall be selected to serve on the Student Court each time a new case arises.
- D. The Student Court Chief Justice shall serve on all cases.

SECTION 3 ADJUDICATION PROCESS

- A. The defendant in a given case shall be given no less than one week to submit an outline of their defense, complete with necessary evidence to support their claims.
- B. The Student Court may choose to meet individually with the complainant or defendant or any other parties listed in either the complaint or defense.
- C. The Student Court shall convene in a closed chamber meeting to discuss the case after all documents have been reviewed and necessary interviews conducted.

SECTION 4 PROVISIONS REGARDING EVIDENCE

- A. All claims made in submissions to the Student Court by the complainant or defendant shall be supported by proper evidence.
- B. Evidence may include an organization's governing documents, meeting minutes, Student Senate legislation, Executive Orders, emails and other correspondence, photographic or video evidence, and screenshots of information published online.
- C. Additional forms of evidence may be considered by the Student Court on a case-by-case basis.
- D. Evidence may not include information that falls outside of the scope of ASMCC Student Court jurisdiction, including information protected by the Family Educational Rights and Privacy Act.

SECTION 5 DECISIONS OF THE COURT

- A. After formal review of all submitted documents, evidence, and testimony, the Student Court shall rule in favor of either the complainant or defendant.
- B. The Student Court shall determine the proper outcome of their ruling, including actions that must be taken by the complainant, defendant, or relevant parties, in order to restore ASMCC bodies to proper working order.
- C. Decisions shall be approved by a minimum of two-thirds of the ASMCC Student Court.
- D. Decisions shall outline the facts established in the case and their relation to relevant governing documents, legislation, or other officially adopted policies or regulations.

- E. A member of the Student Court may choose to submit a dissenting opinion, outlining their interpretation of the facts of the case and their relation to relevant governing documents, legislation, or other officially adopted policies or regulations.
- F. Dissenting opinions shall be submitted to all parties as an informational item.
- G. Dissenting opinions shall not be considered to be binding in any way upon any of the parties in question.
- H. Court Decisions and dissenting opinions shall be submitted to all parties, as well as the Office of Student Life and Leadership and Vice President of Student Affairs.

SECTION 6 QUALIFICATIONS FOR APPOINTMENT TO THE ASMCC STUDENT COURT

To be considered for appointment to serve as a Justice on the Student Court, candidates shall meet the following qualifications:

- A. Appointees must be enrolled in at least six (6) credit hours at Mesa Community College.
- B. Appointees must have a cumulative GPA of at least 2.5 at Mesa Community College, or, if being a student's first semester at Mesa Community College, must have a GPA of 2.0 at a previously attended institution.
- C. Student Court Appointees cannot be ASMCC Executive Board officers or Cabinet members.

SECTION 7 RECUSAL OF ASMCC STUDENT COURT JUSTICES

- A. Any student nominated to serve on a case before the ASMCC Student Court shall recuse themselves if any personal or professional association with any party to the case exists or if they are listed as a party to the case by either the complainant or defendant in their official submissions to the Court.
- B. In the case of a recusal, the same process for nominating and electing a member to the Student Court shall be followed without delay.
- C. If the Student Court Chief Justice is determined to have a personal or professional interest in the case, the Office of Student Life and Leadership may select a student to service in an ad-hoc capacity as Chief Justice on the case in question.

SECTION 8 COURT RULES AND PROCEDURE

The Student Court Justices have the authority to create the Policy and Procedure of the Court titled "The Rules of the Mesa Community College Student Court." If at any time these Rules conflict with the Bylaws, the Rules govern absolute. If any conflict arises between the Constitution and these Rules, the Constitution controls.

SECTION 9 STUDENT COURT CASE LAW

- A. Decisions of the Student Court shall be archived in a well-bound book in order to allow for a consistent interpretation of ASMCC Governing Documents and relevant policies.
- B. Decisions of the Student Court may be used as precedent in any future case unless relevant governing documents or policies change in such a way as to affect these interpretations.

TITLE IV ASMCC OFFICER ELECTIONS

ARTICLE 1 VOTER AND CANDIDATE ELIGIBILITY

SECTION 1 ENROLLMENT STATUS

Only students of Mesa Community College are permitted to participate in the ASMCC Executive Officer or Student Court nomination Chief Justice, campaign, and election process.

SECTION 2 APPLICATION REQUIREMENTS FOR PROSPECTIVE CANDIDATES

To be considered for nomination and election to Executive Office, a student must:

- A. Obtain 50 signatures from MCC students supporting their effort to run for office.
- B. Provide two (2) letters of recommendation from people with knowledge of the applicant's leadership.
These letters of recommendation cannot be from family members of the applicant.
- C. Have previous experience serving as an ASMCC Officer, Cabinet member, Student Senator, or MCC Student Club or Organization Officer, if the candidate is applying for the offices of ASMCC President, ASMCC Executive Vice-President or ASMCC Vice-President of Red Mountain.

ARTICLE 2 ELECTION OVERSIGHT

SECTION 1 THE STUDENT COURT AS ASMCC ELECTION COMMITTEE

The Chief Justice of the Student Court shall serve as the chair of the ASMCC Election Committee. Additional committee members shall be selected through the same process by which Student Court Justices are selected (Title III, Article 2 § 3) and shall serve until the Election process has been completed and officers are sworn in. As a function of the Student Court, all decisions of the ASMCC Election Committee are final and not subject to appeal.

SECTION 2 OBSERVERS TO THE ASMCC ELECTION COMMITTEE

The Director of Student Life and Leadership, or their designated representative, shall be a non-voting, observing member of the ASMCC Election Committee meetings.

SECTION 3 DECISIONS OF THE ASMCC ELECTION COMMITTEE

All decisions, including those arising from formal complaints by candidates or other members of ASMCC, shall be delivered in writing and shall be reached following the procedures outlined in ASMCC Bylaws Title III, Article 2 § 4-6. Decisions of the ASMCC Elections committee shall be decided by a simple majority (50%+1) with the exception of decisions regarding disqualification of candidates, which shall be determined by a unanimous vote.

ARTICLE 3: ELECTION PROCEDURES

SECTION 1 THE APPLICATION/NOMINATION PROCEDURE

- A. Applications must be returned to the Office of Student Life and Leadership desk by the specified deadline, announced publicly by the ASMCC Election Committee.
- B. Applicants must submit to a verification of information on application forms.
- C. Candidates must attend a meeting held by the ASMCC Election Committee on a date specified by the Chief Justice in order to review the rules, regulations and procedures of the campaigning process.

ARTICLE 4: CAMPAIGNING RULES

SECTION 1 CAMPAIGNING START DATE

The posting of campaign material may not begin until the date specified by the ASMCC Election Committee. Violation of this rule warrants disqualification.

SECTION 2 APPROVAL OF CAMPAIGN MATERIAL

Materials to be used by candidates must be reviewed by the Office of Student Life and Leadership. Material requirements are:

- A. Posters may not be larger than 3x6 feet.
- B. Flyers or handouts may not be placed in the parking lot.
- C. Campaign materials may only bear the name and image of a single candidate.
- D. The distribution of money is strictly forbidden from the campaigning process. Violation of this rule shall result in automatic disqualification.
- E. Campaign materials must comply with maintenance facility guidelines.
- F. Posters on stakes may not exceed 22"x28"
- G. Candidates may not place more than 50 posters on campus, which may not be within 3 feet of any other poster.
- H. Handbills/flyers can be no larger than 11"x8.5" and are limited to a number of two thousand (2,000).

SECTION 3 CAMPAIGNING APPROPRIATIONS AND SPENDING LIMIT

The ASMCC Executive Board shall appropriate a minimum of \$500.00 in funds for use by approved candidates. Appropriated campaign funds shall be divided equally amongst the candidates for the purpose of purchasing campaign materials. A one-hundred dollar (\$100.00) spending limit is placed on the cost of campaign materials. All goods must be purchased by the Office of Student Life and Leadership on the candidate's behalf.

SECTION 4 CAMPAIGNING DISTANCES FROM ELECTION BOOTHS ON ELECTION DAYS

- A. Candidates and campaigning materials must maintain a distance of 50 feet from the polling booth at the Southern and Dobson campus.
- B. At Red Mountain and satellite campuses a 20-foot distance shall be maintained.

SECTION 5 CONFLICTS OF INTERESTS

- A. Candidates and campaign volunteers may not serve on the ASMCC Election Committee and are prohibited from participation in ballot preparation and/or vote tabulation.
- B. ASMCC computers, materials and/or equipment may not be used in the preparation of campaign materials or in any campaign related communications.

SECTION 6 SABOTAGE OF ANOTHER CANDIDATE'S CAMPAIGN

Candidates may not sabotage another candidate's campaign. Sabotage includes but is not limited to tearing down, defacing, or hiding a candidate's poster and/or materials or having it done by others; slandering or libeling a candidate; or directly or indirectly harassing a candidate. This will result in immediate disqualification.

SECTION 7 CAMPAIGN MATERIAL CLEANUP

Candidates are solely responsible for cleanup of all campaigning materials on all campuses by a date specified by the ASMCC Election Committee. This includes, but is not limited to flyers, posters, and handbills.

ARTICLE 5: VOTING GUIDELINES

SECTION 1 VOTER ELIGIBILITY

All voters must be students of the ASMCC student body and must be able to furnish a valid student ID to establish eligibility. Each student is entitled to one vote only.

SECTION 2 VOTING BOOTHS/TABULATION

- A. Voting tables shall be staffed by the Election Committee and Student Life and Leadership employees.

- B. Voting tabulation shall be conducted by the specified date and time set by the ASMCC Election Committee.
- C. Vote tabulation shall be conducted by the Chief Justice and the Director of Student Life and Leadership.
- D. The Student Court Chief Justice, Director Student Life and Leadership, or Dean of Student Services may disregard any questionable votes or ballots following consultation with one another in regards to the votes or ballots in question.
- E. A Candidate for any ASMCC office may cast their vote only when accompanied by a representative of the ASMCC Election Committee.

ARTICLE 6: DISQUALIFICATION

SECTION 1

Failure to adhere to campaign rules will lead to disqualification by the ASMCC Election Committee, following the proper Student Court adjudication process and determined by a unanimous vote in the affirmative. Decisions of the ASMCC Election Committee, acting in its capacity as a function of the Student Court, are final and not subject to appeal.

TITLE V STUDENT CLUBS AND ORGANIZATIONS

ARTICLE 1: ESTABLISHING A NEW STUDENT CLUB OR ORGANIZATION

SECTION 1

The students of Mesa Community College shall have the option of creating Student Clubs and Organizations, subject to the policies and regulations established by ASMCC Student Government and the Office of Student Life and Leadership, to fulfill the interests and needs of the student body.

SECTION 2

Students interested in forming a new Student Club or Organization must submit a completed New Club Packet and Club Constitution to the Office of Student Life and Leadership. New Club packets shall include:

- A. 25 signatures from currently enrolled students validating the need for the club's presence on campus
- B. Contact information for club advisors and officers

SECTION 3

Following verification of signatures by the Office of Student Life and Leadership, the New Club Packet and Club Constitution shall be submitted to ASMCC Student Government for review and approval by the Executive Board.

SECTION 4

Following Executive Board approval, Club Constitutions shall be submitted to the Director of Student Life and Leadership for further institutional review and approval by the Vice-President of Student Affairs.

SECTION 5

Following final approval by the College, the Office of Student Life and Leadership shall work to establish college accounts for the new Student Club or Organization and ensure that club officers and advisors receive training necessary to maintain Active Status.

ARTICLE 2: ACTIVE STATUS

SECTION 1

Students Clubs and Organizations must maintain Active Status in order to officially meet, utilize club resources, and participate in Student Governance. Requirements for Active Status include:

- A. A minimum of five regularly attending members.
- B. Duly elected club officers who have attended a Club Officer training session.
- C. An advisor employed by the College who has attended Club Advisor training session or submitted an affidavit acknowledging previous completion of Club Advisor training.
- D. Submission of a statement of club activity to the Office of Student Life and Leadership.
- E. Regular attendance in Student Senate, with no more than three absences in one semester.
- F. Attendance at one ASMCC Student Government or Student Life and Leadership sponsored event per semester.

ARTICLE 3: CLUB AND ORGANIZATION REACTIVATION

SECTION 1

If a Student Club or Organization has failed to meet the requirements for Active Status for two consecutive semesters, all requirements for achieving and maintaining Active Status, including the submission of the most recent draft of the Club or Organization's Constitution, must be met prior to any official activities taking place.

SECTION 2

If a Student Club or Organization fails to maintain active status for more than four consecutive semesters, 910 account funds may be appropriated by the Executive Board and deposited in an account to be overseen by the Student Senate.

ARTICLE 4: SPECIAL INTEREST GROUPS

SECTION 1

Students may choose to form Special Interest Groups for organizing on campus to support select political issues, to advocate on behalf of candidates for elected office, or for other purposes related to collective student interests.

SECTION 2

Special Interest Groups may meet regularly on campus and attend campus events, but may not utilize other resources such as college 910 accounts or Student Senate funds.

SECTION 3

Special Interest Groups submit a Special Interest Group Registration form, containing member and advisor contact information, to the Office of Student Life and Leadership.

ARTICLE 5. CLUB OFFICERS

SECTION 1 CLUB OFFICER ELECTIONS

Student Clubs and Organization must hold officer elections at least once per academic year. Policies and procedures for officer elections shall be governed by each individual Student Club or Organization's Constitution, pursuant to Maricopa Administrative Regulation 2.5.5 (Student Clubs and Organizations).

SECTION 2 CLUB OFFICER ROLES AND DUTIES

Clubs must elect, and maintain, the following officer positions as a minimum requirement. Student Clubs and Organizations may select alternate titles as well and additional officer positions in their Constitutions.

- A. President
- B. Secretary
- C. Senator

SECTION 3 REPORTING POTENTIAL CONFLICTS OF INTEREST

Student Club and Organization officers shall report any potential conflicts of interest to their Advisor and to the Office of Student Life and Leadership. Such conflicts may include:

- A. Past participation or affiliation with external organizations whose activities may relate to the club's operations (e.g. political parties, national chapters, community organizations).
- B. Relationships or personal associations, past or present, with appointees to Executive Branch offices or members of the Student Court.
- C. Material or financial interests arising from personal business ventures or those of family, friends, or associates.

SECTION 4 PREVENTING CONFLICTS OF INTEREST

- A. Student Club and Organization officers shall recuse themselves from decisions involving conflicts of interest.
- B. Decisions made by Student Club and Organization officers which violate this policy may be brought to the ASMCC Student Court for adjudication by any member of the Student Club or Organization in which the officer serves.
- C. Conflicts of interest involving college finances may be adjudicated by the Office of Student Life and Leadership or appropriate member of the college administration.