



ACCEPTANCE OF DONATED PROPERTY FOR MARICOPA COMMUNITY COLLEGES FOUNDATION

Donor Contact Information	Description of Item
Name _____	_____
Address _____	Restrictions on use (if any) _____
City _____	_____
State _____	_____
Zip Code _____	_____
Phone Number _____	_____
Email _____	Location (Unit-Building-Room) _____
_____	_____
Signature _____	* Fair Market Value _____ <small>(attach supporting documentation)</small>
Date _____	Serial Number _____ <small>(if applicable)</small>
	Tag Number _____ <small>(if applicable)</small>

* The value of this gift has been established as fair market value at time of donation. Fair market value was obtained from vendor price lists or catalogs, by contacting a vendor, or by an independent appraisal.

**To Be Completed by College Development Office and Maricopa Community Colleges Foundation
or designated administrator**

The following signature constitutes the recommendation to accept this donation.

Printed Name of Office of Development or Designee	Authorized Signature	Date
Printed Name of Maricopa Community Colleges Foundation or Designee	Authorized Signature	Date

The following factors have been considered: (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Maintenance/repair costs | <input type="checkbox"/> Staffing, or other hidden costs |
| <input type="checkbox"/> Company endorsements are not implied | <input type="checkbox"/> Suitable equipment for program |
| <input type="checkbox"/> Replacement will/will not be requested in the future | <input type="checkbox"/> Restrictions on usage are acceptable |
| <input type="checkbox"/> Foundation will receive item clear of encumbrances | <input type="checkbox"/> Installation costs |
| <input type="checkbox"/> Item has 5 or more years of usage before replacement | |

Note: Donated property shall become the property of the Maricopa Community Colleges Foundation and subject to the same controls and regulations applicable to all other Foundation owned property. Donor relinquishes all rights affecting ultimate disposition of the property. The Maricopa Community Colleges Foundation is a 501(c)(3) organization (Tax ID #86-0327449). Donations are tax deductible to the fullest extent of the law.

Consideration: No consideration (i.e., goods or services in whole or part) is provided for any property donated to MCCCD.

Cc: 1. – Donor 2. – College 3. – Maricopa Community Colleges Foundation