Faculty Senate Meeting
December 4, 2014

Members Present:

Marie Brown, Elliot Cherner, Linda Collins, Pam Harrison, Kevin Healy, Megan McGuire, Mark Neeley, Paul Nuñez, Bruce Peterson, Janice Pierson, Robert Soza, Chris Sullivan, Angeline Surber, Phil Waclawski, Eddie Webb

DCA Liaison:

Nora Reyes

Guests:

Marjorie Leta, SOC Chair, and Brian Dille, ii Coordinator
Jared Langekilde, Scholarship and 50th Gala

Marjorie Leta, SOC Chair, and Brian Dille, ii Coordinator: Student Outcomes Director

Majorie Leta reported on the new position of “Student Outcomes Assessment Coordinator”. She reported that Dr. Pan supports the creation of this position. Leta reported that the new Student Outcomes Assessment Director would chair the Student Outcomes Cmte.

President Soza asked about the relationship between the new director and SOC in light of the fact that SOC is a Senate Committee. Leta reported that the Student Outcomes role is large enough to warrant a special faculty role.

Dr. Dille reported that MCC’s sister institutions have a Student Outcomes Assessment Coordinator, so MCC is “behind” in this aspect.

A Senator asked if the new faculty role would be housed in the CTL. Leta reported that that has not been decided. Leta reported that the new role would involve 12 hours of reassign time.

Leta also reported on the Pilot of the Student Outcomes Assessment during Spring 2015. President Soza strongly urged all Senators to participate in their courses.

Leta reported on a workshop scheduled for January 14, 11:30-1:30 to provide faculty the opportunity to ready their course for SOC participation.

Dr. Brian Dille, ii Coordinator:

Dr. Dille reported on the progress on MCC Accreditation. Dr. Dille reported that the Higher Learning Commission has recently approved the Informed Improvement (ii) documentation.
Dr. Dille described the new position of “ii Coordinator” that will have 9 hours reassign time: The ii Coordinator would champion the ii process and its usage at MCC, encourage the use of ii tools, oversee faculty and staff training, and provide consultation.

The goal of Informed Improvement was the consolidation of multiple datasets. Dr. Dille reported that this consolidations is not yet complete. The ii Coordinator would prod that progress toward completion.

The ii Coordinator would monitor data use by faculty & administration and would chair an “ii action team” that would provide consultation and training.

Past-President Nuñez asked about the technical background of the ii Coordinator role and his concern that the duties could be highly technical. Dr. Dille replied that the Coordinator would not be responsible for the technical work, but the role would focus on coordination.

A Senator asked about the relationship of ii to District Office. Dr. Dille replied that there is no connection to District resources.

A Senator asked about the amount of reassign time. Dr. Dille replied that he felt 9 hours would be adequate.

A Senator asked about Senate input on the position. Dr. Dille reported that Dr. Pan would make the selection and the Coordinator would report to Dr. Pan.

Jared Langekilde, Director, 50th Gala

Director Langekilde reported that the planned Faculty Senate donation equates to a Bronze-level of award.

Director Langekilde reported on the scholarship award. The Foundation has a $3,000 minimum. Scholarships have a basic requirement of MCC student with a C average. Senate can outline additional requirements for award as desired.

Director Langekilde reported that the focus right now is to provide the most general scholarship funds.

Director Langekilde reported on a process to write gift agreements for previous donations that now allow those funds to be used to aid students.

President Soza reported that the Senate fund is also open to faculty donations in the future.

Director Langekilde reported that employees currently give at 30+% rate. The goal for 50th Gala is at least 50%.

Past-President Nuñez asked about donations to the Performing Arts Center. Director Langekilde reported that large donations are being lined up, with other naming / donation opportunities to be announced.
I. General

A) Meeting called to order at 3:41 PM

B) Approval of the Agenda -

Motion to approve was advanced and seconded

Unanimously approved

C) Approval of Minutes -

No minutes to approve at this time.

II. Report

A) President’s Report - Robert Soza

President Soza reported that Vice President Collins, Past-President Nuñez, and President Soza met to discuss the College Plan. The consensus was that the Chair of the plan should move from the role of Past President to that of the Senate President.

President Soza reported that Vice President Collins served on the College Plan team the last time the College Plan was reviewed. It was decided that the process followed then will be followed during the current review process.

In addition, two at-Large members will be chosen. Expectation is to review and revise starting in the Spring semester.

B) Vice President’s Report - Linda Collins

No report

C) Recording Secretary’s Report - Kevin Healy

Recording Secretary Healy reported that the last two minutes to be approved will be posted to the Senate website. The last meeting’s minutes will be presented to Senators through email for approval by the Senate.

D) Treasurer’s Report - Phil Waclawski

Treasurer Waclawski asked about an update to the FA accounting and the dues. President Soza reported that changes at FA offices (administrative staff was let go), so accounting is currently lagging behind.
E) Past-President’s Report - Paul Nuñez

Past-President Nuñez reported that the Maricopa Priorities process is delayed. A major sticking point is the writing of a template for programs that will perform a self-study or self-assessment.

F) Department Chair Assoc. Liaison Report – Nora Reyes

DCA Liaison Reyes reported that Dr. Mabry sent email to Chairs and Department secretaries regarding delay in District establishing a process for reorganization / reclassification of Department administrative assistants, which is causing a delay in evolution of a requested increase. Hoping to have a process in place next semester.

DCA Liaison Reyes reported that there is a strong feeling among the RDM faculty that the RDM campus should be a full schedule campus and not used as overflow. DCA Liaison Reyes also reported that the faculty at RDM would like to offer a complete schedule for the students and DCA would like to increase the clarity in the class schedule to differentiate classes scheduled at RDM and S&D to minimize students registering at the wrong campus.

DCA Liaison Reyes reported that the evaluations being used by different departments are being reviewed in hopes of creating a baseline of items that all departments consistently use. This baseline could be supplemented with additional items customized to meet their departmental needs.

Vice President Collins asked about the process District-wide. DCA Liaison Reyes reported that Vice-Chancellor for HR LaCoya Shelton-Johnson is involved in that discussion.

G) Faculty Senate Committees -

1. Faculty Staffing

   A Senator reported on the latest Staffing meeting. The Faculty Staffing Cmte is looking for feedback from Chairs that participated in the new hiring process.

   A Senator reported that new members have been solicited and the Committee will review those applications.

2. Constitution / Bylaws / Best Practices

3. Faculty Travel

4. Honors Program Advisory Committee
5. Student Outcomes

President Soza asked for a sense of the Senate regarding the Student Outcomes Assessment Coordinator position.

A Senator raised the concern that selection and responsibilities of the new Coordinator position may not involve Faculty leadership. A Senator stated that the description of the Coordinator could include a requirement to report to Faculty Senate.

6. CTL Advisory

A Senator reported on two new faculty profile videos that will be finished by Spring semester.

7. Professional Right and Responsibilities

8. Committees Committee

No other reports

III. Old Business -

A) Academic Master Plan (standing agenda item - Robert Soza)

President Soza reported that the entire data set has been collected and analysis is beginning.

B) Maricopa Priorities (standing agenda item – Janice Pierson)

Senator Pierson reported that the CEC reviewed the Maricopa Priorities recommendations. Their report will be distributed soon.

C) Shared Governance: Senator Roles

President Soza reported that the elected positions within the Shared Governance model will become the official conduits for distributing information and gathering feedback from employee groups.

President Soza reported that the development of the MCC Shared Governance model has taken several semesters.

D) Scholarship: General Scholarship / Targeted Population

President Soza summarized the guidelines for the new Senate scholarship.
A Senator asked that the Senate should investigate the scholarships that exist and those populations of students most in need.

President Soza asked Senators to develop ideas for selection criteria.

A Senator raised a concern that a C average could eliminate those students most in need. President Soza stated that he would contact Director Langekilde about the basic scholarship requirement.

E) Executive Session

SENATE ENTERED INTO EXECUTIVE SESSION

IV. New Business -

A) Red Mountain Task Force (Marie Brown, Bruce Peterson, & Linda Collins)

President Soza reported on a RDM Task Force that Dr. Pan created.

A Senator reported the following data on RDM campus enrollment:
Fall 2007 = 1462 FTSE  Fall 2014 = 1412 FTSE
There was a rise and then a fall in enrollment in between 2007 and 2014. The Senator reported that there was a decrease in support staff during this period and there was not enough classroom space during the peak period of 2008-2010.

A Senator raised a concern about staff support levels at RDM.

A Senator reported that several faculty in their Zone expressed a willingness to teach at RDM.

A Senator reported that many lab facilities have been absorbed into Library at RDM.

A Senator raised a concern about the policies that have been adopted that effectively reduced enrollment.

A Senator reported that the average class size is 22 students. It was noted that Vice President for Administrative Services Darbut has set a goal of a minimum of 18 per section.

President Soza reported on the need for a College-wide discussion concerning a balance between programs (academic and non-academic).
B) ii Coordinator

A motion was advanced to support the creation of the position, with reservations regarding reporting to Senate. Motion seconded and approved.

C) SO Assessment Coordinator

A motion was advanced to support the creation of the Student Outcomes Assessment Coordinator position, with reservations regarding reporting to Senate. Motion seconded and approved.

V. Information / Discussion

A) Zone Reports: Consistency and Distribution

President Soza stated that Zone Reports will become more important as the Shared Governance model becomes established.

VI. Zone and At-Large Reports and Significant Happenings / Issues

A Senator reported on the service for Dr. Aaron James who recently passed.

A Senator reported on PAR process mentoring.

A Senator reported on the service for Victor Appelt who recently passed.

A Senator reported on Astronomy Night at the Planetarium.

A Senator reported on scholarships for Study Abroad in Ireland. The Senator also solicited donations to the student emergency fund.

VII. Zone Issues for Reporting Out from Today’s Meeting

A) No issues were reported.

VIII. Announcements / Good Of The Order / Adjournment -

Motion to Adjourn

Unanimously Approved

Adjournment at 4:51 PM