Faculty Senate Meeting  
April 19th, 2012

Members Present:

Keith Anderson, Christine Beckman, Marie Brown, Delaine Gilcrease, Jim Giles, Keith Heffner, David John, Loretta Kissel, Sally Kroelinger, Charles Lewis, Maria Martell, Jeff Messer, Paul Nunez, Janice Reilly, Robert Soza, & Phil Waclawski

Department Chair Association (DCA) Liaison:

Linda Collins

I. General

A) Meeting called to order at 2:33 p.m.

B) Approval of the Agenda -

   Motion to Approve was Advanced

   Unanimously Approved

C) Approval of Minutes -

   Motion to Approve April 5th, 2012 Meeting Minutes was Advanced

   Unanimously Approved with Two Abstentions

II. Old Business

A) Student Grievance Process - Update

   President Heffner emphasized that he continues to seek updates with regard to the grievance process

   He indicated that the process is currently stalled at the level of the District legal office

   One senator re-emphasized that the current version of the Student Handbook is inconsistent with the existing Residential Faculty Policies (RFP)

   It was agreed that this item should remain as an Old Business item for an upcoming Senate meeting
B) “W” Entered by Non-Faculty - Update: DCA’s Best Practices Work

No Update

It was agreed that this item should remain as an Old Business item for an upcoming Senate meeting

It was noted that a faculty member who has been working on a committee tasked with resolution of this issue has recently been asked to conclude her involvement with the aforementioned committee and thus will not be continuing her work toward resolution of the issue

A senator noted that this issue has corresponding implications both for student financial aid and for admission to university undergraduate programs

III. New Business

A) Faculty Association (FA) Dues Rebates: Content in Electronic Mail Communication to Faculty -

President Heffner strongly encouraged senators to view the Internet site for the Maricopa Community Colleges Faculty Association

President Heffner indicated his intent to circulate a notice that will explain the new process for paying FA dues

President Heffner shared a hypothetical scenario in which a rebate of $50.00 per faculty member for 300 faculty would necessitate an aggregate rebate of $15,000

Motion was advanced to offer a rebate

President Heffner noted that he envisions multiple faculty options for use of the proposed rebate including, for example, donation to the Faculty Association or donation to the Faculty Foundation

A senator suggested a $50.00 rebate to new faculty as a component of a broader “Welcome Package”

Senators discussed corresponding timing for disbursement of the proposed rebate with some senators suggesting that a rebate should be disbursed in September 2012 while other Senators indicated that a rebate should be disbursed in May 2013
One senator asked if the MCC Faculty Senate budget is posted to the Faculty Senate Internet site

It was noted that the budget should be posted to the Internet site

Several senators suggested that the $50.00 rebate be considered as an incentive to transfer to the Electronic Funds Transfer (EFT) program

President Heffner emphasized that Senators need to make a strong effort to encourage faculty to sign-up for 2012 - 2013 FA membership

It was reiterated that the $50.00 rebate be considered as an incentive to transfer to the EFT program and that a specific deadline be established

Motion was amended to include a rebate sign-up deadline of May 15th, 2012

Thus, the amended motion encompassed a $50.00 transition incentive to encourage faculty to sign-up for Faculty Association membership with a corresponding rebate sign-up deadline of May 15th, 2012

Motion was unanimously approved with one abstention

B) FA Dues: Wild Apricot Website Launch -

President Heffner directed Senators to view the FA Internet site and proceeded to overview not only the Internet-based steps specific to joining the FA but also other resources available through that Internet site

It was noted that electronic membership payments are securitized through PayPal

C) Express Scripts Satisfaction Survey -

President Heffner asked if a survey should be constructed in order to assess satisfaction with Express Scripts

Multiple senators related their frustration and constituent frustration with respect to Express Scripts and, more generally, with respect to Zenith Administrators
D) MCC Senate Budget -

Treasurer Waclawski noted that the 2011 - 2012 MCC Faculty Senate budget was $6,360 and provided an itemized breakdown of all budgeted expenditures.

Treasurer Waclawski noted that actual expenditures are $5,572 as of April 19th, 2012.

President Heffner reviewed the history of FA membership cost rebates to the respective college senates.

President Heffner emphasized the importance of a Senate Retreat and an associated recognition of the proposed budget commitment to that endeavor.

Motion was advanced to approve a proposed 2012 - 2013 Faculty Senate budget.

One senator proposed that there should be a discussion addressing the scope and intent of the DFA.

Other senators provided a recent, historical perspective and correspondingly reiterated that the previously-proposed discussion would indeed be important.

It was proposed and agreed that a line-item entitled “Faculty Hosted Events” be incorporated into the 2012 - 2013 budget and that $500 be allocated to the line-item.

Motion was unanimously approved.

E) Student Outcomes Committee (SOC) and Spring Chair Elections -

President Heffner noted that committee chair elections should occur during the fall semester and correspondingly noted that the Faculty Senate President makes the final decision with respect to committee chairs.

President Heffner subsequently shared the Student Outcomes Committee’s recent request that the committee be allowed to conduct a spring semester chair election.

President Heffner asked if any Senators would object to the proposed spring election.
Several senators indicated that they could endorse a Spring 2012 election of a Chair-Elect with the commensurate understanding that a Fall 2012 election be conducted.

IV. Information / Discussion

A) Meet-&-Confer Update -

President Heffner noted that the Meet-&-Confer teams have not come to any agreement yet with respect to multiple issues including faculty ratios and salary inversion. There is one more scheduled meeting.

B) Faculty Executive Council (FEC) Update -

One senator noted that the most recent FEC meeting focused on discussion of FA budget and on a vote addressing a FA dues increase.

C) MCC Class Schedule on Home Website Link -

President Heffner reviewed a recent discussion with DCA Chair Stine in which both participants concurred that there are discrepancies between the MCC Internet site class schedule and the My. Maricopa Internet site class schedule.

President Heffner subsequently noted that he initiated a discussion with an appropriate college official and was able to secure multiple corrections to the MCC Internet site.

D) Article XI - Senate Election of Officers: Order for Elections -

Reminder that Senate Officer Elections will occur next meeting.

V. Reports

A) Department Chair Association (DCA) Liaison Report - Linda Collins

DCA Liaison Collins noted DCA concern that proposed course fees for the 2012 - 2013 academic year have not been approved by the MCCCDD Governing Board.

DCA Liaison Collins also expressed DCA concern with the recent CAR form that not only required paperwork but also required a justification which had been previously codified through the existing capital request process.

Several senators agreed that the process is extremely inefficient.
B) President’s Report - Keith Heffner

1) President Heffner noted an upcoming meeting with Dr. Mabry in which late enrollment will be discussed

President Heffner noted his ongoing, related efforts both to ensure a strong, collaborative relationship with DCA and to ensure that college administration is fully aware of the Faculty Senate’s role in discussion of issues such as late-enrollment

C) President-Elect’s Report - Sally Kroelinger

President-Elect Kroelinger noted that the DFA committee is reviewing applicant materials and will have a recommendation prepared for the May 3rd, 2012 Faculty Senate meeting

D) Recording Secretary’s Report - Jeff Messer

Recording Secretary Messer indicated that he would disseminate the approved April 5th, 2012 Faculty Senate Meeting Minutes for posting to the MCC Faculty Senate Internet site in addition to providing an initial draft of the current April 19th, 2012 Meeting Minutes prior to the Faculty Senate’s May 3rd, 2012 meeting

E) Business Secretary’s Report - Marie Brown

Business Secretary Brown noted a recent electronic mail communication addressing an April 27th, 2012 Faculty Social

Business Secretary Brown asked that Senators inform her of any retiring faculty

F) Treasurer’s Report - Phil Waclawski

Treasurer Waclawski asked if future budgets should be posted to the Internet site

It was agreed that such posting will initiate with the Faculty Senate 2012 - 2013 budget

G) Past-President’s Report - Keith Anderson

Past-President Anderson noted that the eLearning Committee has concluded valuable work predicated upon six sub-committees / teams and has addressed issues such as student plagiarism, Internet links to
the MCC Student Handbook, creation of On-line learning communities, and soliciting feedback from students

He noted that the committee is strongly faculty-driven with a correspondingly diverse faculty representation

H) MCCFA Legislative Committee Report - Erin Rawson

No report

I) MCCFF Report - Janice Reilly

Senator Reilly noted the recent receipt of approximately $2,500 from book sales

J) Zone and At-Large Reports and Significant Happenings / Issues -

One senator asked if RFP language addressing faculty leaves has been considered

Another senator noted that such language is being addressed

K) Faculty Senate Committees: Faculty Staffing, Faculty Travel, Honors Program, Advisory Committee, Student Outcomes, CTL Advisory, Distance Education, Faculty Social,

It was noted that the Faculty Staffing Committee has completed its rankings of faculty requests

It was noted that the Red Mountain MOU will be considered at a May 2\textsuperscript{nd}, 2012 meeting

VI. Review of Items to Report-Out to Zones / Issues Bin –

No specific items were discussed for report-out

VII. Announcements / Good Of The Order / Adjournment -

Adjournment at 4:49 p.m.