

**Mesa Community College
Initiating an External Grant Proposal**

<p>Please complete this form and send or email to the MCC Office of Research and Planning. Requests will be reviewed and a follow-up meeting scheduled, if needed. Requests will be forwarded to the appropriate Dean or Vice President for review. If the grant requires in-kind or matching funds, the Department Chair, Dean, Vice President and President need to approve (see p. 2).</p>	
Name:	
Department:	
Date:	
Title of Grant:	
Funding Agency:	
Web link to request for proposal, if available:	
Submission deadline:	
Funding level:	
Matching fund or in-kind requirements:	
Potential or confirmed partners, if any:	
Faculty/staff interested in pursuing the grant:	
Department Chair initials:	
Purpose and overall goals of the program or project to be funded:	
If you wish to submit additional materials, please attach.	

Grants requiring in-kind contributions or matching funds need signatures of approval by the Department Chair, Academic Dean, Vice President for Academic Affairs and President.

Department Chair

Academic Dean

Vice President for Academic Affairs

President