Meeting Name: Student Outcomes Committee

Meeting Date: 9 February 2017

Meeting Time: 3:00 to 4:30 pm

Location: CTL – AS 175- Workroom

Attendees: Diana Bullen, Elliot Cherner, Brian Dille, Patrice Nango, Jennifer Strickland, Duane Oakes, Erica Morley, Marjoire Leta, Tim Florschuetz, Ly Tran-Nguyen, Layne Owens-Goodman, Patricia White

Not in Attendance: Excused: Matt Ashcraft, Robert Sosa, Susan Olson, Lo-An Tabar-Gaul, BethAnn Partin, Rodney Holmes, Anna McWhirter, Tawn Hauptli (sick), Megan McGuire (sick), Evonne Bowling
May be: Marjorie Leta (GPS), Lindsey Pedersen (GPS), Jennifer Fay (GPS),

Guests: N/A

Meeting Purpose – Mission Statement

"The Student Outcomes Committee supports student learning assessment activities engaging the college in a sustained and meaningful assessment model that results in improved teaching and learning academically, programmatically and institutionally."

Meeting Agenda

1. Meeting started at 3:3 pm
2. Welcome – highlight our new Mission Statement approved at the last meeting
  a. List of committed faculty for Spring 2017 (106 faculty)
     58 residential faculty attached scoring guidelines (2 attached incorrect scoring guidelines)
     47 adjunct faculty attached scoring guidelines (4 attached incorrect scoring guidelines)
     85 Courses
     171 Sections
     3137 Students
  b. Congratulations to Lo-An Tabar Gaul for completing her Sabbatical on Learning Outcomes and Assessment – She will present at next SOC meeting

3. HLC Assessment Academy: Solidifying Our Sustainable Culture of Student Learning
  a. Renaming SOC –
     i. Rebranding is crucial to moving forward with participation. Form will be created to include college community in participating and sharing their ideas and input to rebrand
     ii. Jennifer created document #saveyourjob
     iii. Google Doc will be shared with all faculty to participate
b. MCLI Grant Request – See attachment (Only one response: LeeAnna Misterek)
   i. Lack of interest in this grant could be due in part to faculty being overloaded
   ii. Lack of understanding on need for grant (?)

c. Academic Awards: MCC’s 4Cs: Duane Oakes, Lora Lassiter, Ed Lipinski, Beth Alsen, Diana Bullen
   • “MCC 4C’s, Student Learning Showcase & Awards: Communication, Critical Thinking, Civic Engagement, Cultural & Global Engagement”
   • Awards (Top 20) (5 in each category)
   • Other tiers for nominations will be awarded as well, Silver and Bronze categories will be shown with ribbons, etc depending on project and class
   • This opportunity could open doors to participation at a different level on MCC’s 4 Cs

d. Canvas Course-SOC: Jennifer Strickland, Marjorie Leta, Diana Bullen
   **Update:**
   Goal: Training/Information for new faculty or questions
   Timeline: Complete by End of Spring; Go Live Fall 2017

   Landing Page: Logo, Contact, Link to Handbook

   To include:
   1. Module: Introduction/About
      • History
      • What it is?
      • Why Outcomes matter?
   2. Module: Assessing Outcomes
      • Methodology (timing, Canvas, guidelines, etc.)
      • Examples of Projects for each C
      • How tos
      • Create Screencasts:
      • How tos for embedding scoring guidelines into Canvas: (Diana)
      • Whole
      • Partial
      • With Rubric already
   3. Module: Resources
      • Assessment Handbook
      • FAQ’s
      • Glossary (match GPS glossary)
      • Timeline
      • Forms

   Discussion Board 4C Cafe
   Contact: Diana Bullen

e. MCC’s 4 Cs Revision of Scoring Guidelines (Sent out request form to join teams)
   i. 22 faculty have signed up to participate in the Scoring Guidelines assessment and revision
Committee Leads:
ii. Communication – Layne Owens, need a couple more
iii. Critical Thinking – Patrice Nango, Tim Florschuetz, Marjorie Leta
   1. Erica Morley brought up the question on the Scientific Inquiry scoring guidelines proposal
   2. Need to follow up as concerns were brought by the SO Committee last semester in regards to adding “Unique” outcomes to fit unique situations rather than outcomes that truly go across all disciplines (Would it propel a trend to create more outcomes?)
   3. Follow up at next SOC meeting
iv. Civic Engagement – Duane Oakes
v. Cultural and Global Engagement – Brian Dille, Lindsey Pedersen

4. AZ Assessment Conference:
   i. Keynote Speaker: Dr. Susan Hattfield - HLC Reviewer has accepted
   ii. Proposals and agenda attached
   iii. Registration will be opened soon
   iv. Share with all colleges
   v. Presenters come from a variety of institutions and it includes both administrators and faculty presenting: University of Phoenix, University of Arizona, Glendale CC, Scottsdale, MCC, Phoenix College, Yavapai, Coconino College, Gateway CC

5. Succession Planning for SOC:
   Proposal to move to Faculty Senate: Assessment Coordinator – 9 hours Release Time, SOC Chair – 3 hours release time – 2 year terms for both. This will ensure a solid succession plan.
   • Recommendation to send out call to all faculty for the opportunity to participate as Chair of SOC
   • Recommendation to wait until re-brand to issue the call
   • Jennifer created document to share with all faculty to rebrand SOC

6. Review report for Fall 2016

<table>
<thead>
<tr>
<th>MCC’s 4Cs Participation</th>
<th>Fall 2015</th>
<th>Spring 2016</th>
<th>Fall 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Residential Faculty Participants:</td>
<td>55</td>
<td>46</td>
<td>52</td>
</tr>
<tr>
<td>Number of Adjunct Faculty Participants</td>
<td>12</td>
<td>21</td>
<td>33</td>
</tr>
<tr>
<td>Residential Faculty*</td>
<td>323</td>
<td>323</td>
<td>303</td>
</tr>
<tr>
<td>2015-2016 Fast Facts Adjunct Faculty</td>
<td>812</td>
<td>812</td>
<td>598</td>
</tr>
<tr>
<td>4Cs Residential Faculty Participation Rate:</td>
<td><strong>17.03%</strong></td>
<td><strong>14.24%</strong></td>
<td><strong>17.17%</strong></td>
</tr>
<tr>
<td>4Cs Adjunct Faculty Participation Rate:</td>
<td><strong>1.48%</strong></td>
<td><strong>2.59%</strong></td>
<td><strong>5.68%</strong></td>
</tr>
</tbody>
</table>

7. Concerns on the lack of substantial participation were addressed:
   a. Faculty appear unaware of need to participate and how it affects HLC accreditation
b. Need stronger support from administration, VPAA and President.
c. Recommendation was made that the need to participate is linked to ACCREDITATION
d. Elliot suggested to increase awareness amongst faculty
e. Required of NFE – new faculty experience, must include in IDP
f. Briand Dille is committed to sharing message with all departments on the need and importance to participate as our accreditation could be on the line. Stress that this is a faculty driven process not administration driven, but it could become administration driven if HLC in 2019 finds that as a college there is a lack of commitment to the process
g. Need to share the message that MCC’s 4 Cs are NOT A STRATEGY but an integral part of the Mission of the college and the responsibility of the faculty to be accountable to our students and community
h. Diana shared message with 7 Departments at the beginning of semester, still need to reach 15 departments. The following departments were visited at the beginning of the semester:
   i. Music (needs training, Sue-An Luscious on board)
   ii. Exercise Science
   iii. Business & Information Systems
   iv. Psychology
   v. Social and Cultural Sciences
   vi. Communication and Theater
   vii. Education
   i. Many faculty still averse to using Canvas – could be reason for lack of participation
j. Ly recommended offering faculty that do not use Canvas to fill out a form and submit their hand graded assessment (Scoring Guidelines) for input into Canvas by someone else (Assessment Coordinator?)
k. Patrice reiterated that Canvas can be used simply to submit the Scoring Guidelines for those faculty concerned with privacy issues.
l. Patrice suggested using the Large Thermometer to show level of participation. It was suggested that it be placed at the CTL – Discuss possibility with IA (Mary Jordan, Sonia Filan?)
m. Lack of chair support – if department chairs would buy-into the value of assessment, departments would have more participation (Could it be tied to dept. chair evaluations?)

8. We will work on rebranding, Brian will connect with departments and share messages with faculty on crucial need to participate, and we will connect with IA to create a thermometer

9. Meeting adjourned at 4:14 pm