

MCC Political Event Announcement Guidelines

From time to time, Institutional Advancement receives requests from student clubs, organizations and other groups on campus to post announcements about forums or events that may be political in nature.

IA will post announcements using the following guidelines for events that are open to students and/or the public:

- Messaging must NOT show any implications that MCC is endorsing one specific candidate, one specific political party, etc.
- Announcements must specify the MCC club/group sponsoring the event.
- Events must be held at the Southern and Dobson campus, Red Mountain campus or Downtown Center.
- If the event is only open to students, announcements may be placed on the electronic bulletin boards (campus TVs) upon request. Messaging and submission guidelines can be found on the IA website at <http://www.mesacc.edu/about/institutional-advancement/get-word-out> .
- For events that are open to the public, the electronic marquees can be used to share announcements. All submissions guidelines on the IA website must be followed: <http://www.mesacc.edu/about/institutional-advancement/get-word-out>
- Faculty and staff announcements can be made through the employee Intranet. The event must be open to the public.
- Requests to post messages to MCC social media will follow the social media guidelines posted on the IA Website. Messages will state the specifics as to who is sponsoring the event.
- If student organizations want to send out press releases about events they are hosting, IA Media Relations staff can provide a list of media contacts. However, the club or organization is responsible for preparing the release and sending it out.
- Political events will be promoted equally.

Questions?

Please contact the Institutional Advancement office at 480-461-7445.