



PURCHASING DEPARTMENT

Chandler-Gilbert | Estrella Mountain | GateWay | Glendale | Mesa
Paradise Valley | Phoenix | Rio Salado | Scottsdale | South Mountain

SUBJECT: Competition Threshold increase from \$5,000 to \$10,000

MCCCD Administrative Regulations Appendix FM-2 has been changed to increase the competition threshold for Purchasing transactions from \$5,000 to \$10,000. **Effective July 1, 2023**, all Purchasing transactions up to and including \$10,000 are considered to be non-competitive and will not require three (3) written quotes. **Whenever practicable, purchases under \$5,000 should be completed by utilizing the ProCard.**

Although Purchasing transactions of less than \$10,000 will not be subject to the competitive process, if time permits, a comparison of market pricing is encouraged to ensure responsible fiscal stewardship. For the purpose of determining total cost, you must include freight/shipping charges, but may exclude sales tax.

This change aligns us with other AZ public procurement organizations and continues to keep our limits within the Federal Acquisition Regulation for Micro-Purchases.

As a reminder, Purchasing transactions are not to be artificially divided or fragmented in order to meet the lesser requirements of lower dollar transactions. Additionally, any other previously established limits for professional services, software, Invitation for Bids (IFB), Request for Proposals (RFP) and individual ProCard limits remain unchanged.

If you have questions or need any Purchasing support, please contact Purchasing via email at purchasing@domail.maricopa.edu or call (480) 731-8520.

To unsubscribe from this list please email purchasing@domail.maricopa.edu with the subject "Please remove me from Purchasing Communication distribution".

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