Career & Technical Education Council

Program Review Schedule (approved 11/4/2016, updated 01/11/2016 - mjv, latest update 7/10/17 - jb)

2014-2015	2015-2016	2016-2017	2017-2018 (current yr)	2018-2019	2019-2020
Maricopa Priorities Implementation	Urban Horticulture	Veterinary Technology	Manufacturing	Electronics	Veterinary Technology
	Fashion Merchandising & Design	Urban Horticulture	Real Estate	Audio Production Technologies	Urban Horticulture
	Web Design	Welding	Administration of Justice	Network Academy	Welding
	Manufacturing	Dental Hygiene	Fashion Merchandising & Design	Drafting	Dental Hygiene
	Network Academy	Geospatial Technology	Grl. Business AAS and 3+1 NAU(PMP, IBS, Marketing)	Music Business	Geospatial Technology
	Architecture & Construction	Grl. Business AAS: Entrepreneurship & Small Business	Biotech	Grl. Business AAS: Organizational Management	Grl. Business AAS: Entrepreneurship & Small Business
	General Business - Organizational Management	Automotive	Fire Science	Early Care & Education	Automotive
		Web Design/ Web Development	Caterpillar Technician	Sustainable Foods & Nutrition	Web Design/ Web Development
		Programming		EMT Program Education	Programming
		Gaming			Gaming
		Multimedia			Multimedia
		Paramedic Education			Paramedic Education

Reporting Cycle

- Program Reviews should be completed every 3 years, unless a different schedule is dictated by an outside accreditation body. Approximately one-third of Career and Technical Education (CTE) programs will be reviewed annually.
- CTE Council will identify the placement of programs within the 3-year cycle. CTE Council is responsible for maintaining the 3-year cycle plan and communicating any changes to respective programs, the Deans of Instruction, and Institutional Effectiveness.
- Programs with accreditation self-study reports due within the same academic year may submit the self-study reports along with an abbreviated Program Review Executive Summary in lieu of the standard Program Review Report.

Communication of Reports

Individual program review reports will be maintained on file with the Office of the Deans of Instruction and a copy will be shared with Institutional Effectiveness (IE). A high-level summary of Program Review will be reported annually to IE and the Occupational Administrator's Council. The annual Program Review summary will be made publically available via the MCC Workforce Development web page and shared with key community stakeholders. The CTE Council Chair and CTE Dean will be responsible for internal communication Program Review to college stakeholders, which may include advisement, marketing, assessment, budget, and others as necessary.

- Program Review Reports are due in October. At the conclusion of the review process, the Dean may schedule a meeting with the program to support ways to help the program achieve its initiatives and plan for the future. The Office of the Deans of Instruction will review the reports and send them to the CTE Chair and IE by the second week of November.
- The annual summary Program Review report is due by the end of November and should be published to the Workforce Development page prior to the end of fall term.
- Occupational administrators may report to the OAC Council the outcomes and recommendations of the individual college program reviews that are completed that year. The Council may identify potential strategies for improvement or deletion. Recommendations may be forwarded to the Vice Presidents for Academic Affairs Council and/or the appropriate college for consideration.