



## PETITION TO REPEAT A COURSE

College Policy: Students may repeat a course previously completed at a Maricopa Community College in order to improve a grade. Unless stated in the catalog course description, administrative approval is required to repeat a course. Upon written petition, only the higher grade that has a point value will be credited and used in computing the grade point average. Both grades will appear on the permanent record.

Students may repeat a course, with administrative approval, when permission to repeat the course is stated in the catalog course description. All grades that have a point value will appear on the student's permanent record. Student shall take no more than four semesters of work in any course.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security No. \_\_\_\_\_

Semester Taken \_\_\_\_\_ CRS. ID. \_\_\_\_\_  
(EXAMPLE) FALL 82                      ENG 101

Semester Taken \_\_\_\_\_ CRS Repeated. \_\_\_\_\_  
(EXAMPLE) FALL 87                      ENG 101

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

RECORDED ON TRANSCRIPT \_\_\_\_\_ DATE \_\_\_\_\_