

# International Student Admission Requirements

Please use this checklist to help you keep track of these requirements. **There is NO application fee. All documents must be originals. No facsimile copy or photocopy is acceptable unless otherwise stated.**

- 1. **International Student Information Form.**
- 2. **English Proficiency** (Choose one from the following items under your desired program.)
  - **Academic studies program**
    - **TOEFL** – 61 iBT, 173 CBT, or 500 PBT
      - Official TOEFL score mailed directly from ETS (Educational Testing Service). Student copy is not acceptable.
      - Mesa Community College Institutional Code Number **4513** and department code **00**
      - For more information about TOEFL contact ETS at [www.toefl.org](http://www.toefl.org) or by calling 1-609-771-7100.
    - **IELTS - International English Language Testing System** ([www.ielts.org](http://www.ielts.org))
      - Band Score of 5.5 or better
    - **PTE Academic** - 44
      - For more information about Pearson Test of English Academic contact PTE at [www.pearsonpte.com](http://www.pearsonpte.com)
  - **English as a Second Language Level**
    - Six (6) years of English instruction as shown by the applicant's school transcripts
    - **TOEFL** - 32 iBT, 97 CBT, or 400 PBT
    - **IELTS** – Band Score of 4.0 or better
- 3. **Official high school transcript in English**
  - Graduation from secondary school comparable to an American high school is required. In most countries this is the last year of schooling before entering a university. Transcripts include courses completed, completion dates and value earned for each course. Frequently U.S. Embassies or Consulates refer applicants to certified translators.
  - Certified/notarized copies along with a certified English translation are acceptable.
- 4. **Financial statement and Evidence of Financial Support**
  - A letter from the bank (A photocopy or fax is NOT acceptable.) must be included showing that the sponsor or the student (if self sufficient) has sufficient funds (a minimum of **\$19,910** per year to cover tuition and living expenses) on deposit.
  - The financial statement must be on official letterhead paper. (A monthly bank statement can not be used.)
  - Please note the American Embassy or Consulate will require another set of original financial documents
  - While all efforts are made to present accurate information, changes in tuition and fees may be made without notice.
- 5. **Official transcripts from all colleges and/or universities (if applicable)**
  - Official transcript(s) must be mailed directly from the U.S. college/university attended directly to MCC Admissions Office.
- 6. **A photocopy of the identification page of your passport**

**Additional requirements if you are applying from within the United States:**

- A photocopy of the I-94 card in your passport
- A photocopy of the visa page in your passport
- A photocopy of ALL prior I-20's
- A letter of transfer eligibility from current Designated School Official (DSO): The form will be given to student after all required documents listed above are submitted

## **Application Deadlines**

If applying from outside of the United States, it is strongly recommended that all required paperwork be submitted at least three (3) months in advance from the time you plan to enroll. To be guaranteed consideration for admission, all application materials must be received by:

Fall Semester - July 1

Spring Semester - November 1

If application is incomplete and/or too late to be processed for the term, it will be considered for the future term. Please inform Admissions staff for determent.

If applying for transfer from another institution within the U.S., application will be accepted as long as your immigration status in the U.S. is still valid. Please consult with Admissions staff at 480-461-7658 if needed.

## **Students Under 18 Years Old**

MCC recommends that students who are under the age of 18 (minors) have a guardian in the United States. In the event of personal emergency, accident, illness, incarceration, etc., the State of Arizona will require the signature of a guardian before assistance such as hospitalization, legal counsel, etc., can be offered. Mesa Community College is not permitted to act in the place of the parent or guardian.

### **Please send all required documents to:**

Mesa Community College  
Admissions and Recruitment Office  
1833 W. Southern Avenue  
Mesa, AZ 85202 USA

### **If you have any questions, please contact:**

International Education Office  
Phone: 1-480-461-7758 or Fax: 1-480-461-7139  
E-mail: [ie@mcmail.maricopa.edu](mailto:ie@mcmail.maricopa.edu)

**A letter of acceptance or denial will be mailed to you.**