

**APPLICATION FOR FACILITY RENTAL  
AT MESA COMMUNITY COLLEGE**

|             |                             |
|-------------|-----------------------------|
| <b>Date</b> | <b>Name of Organization</b> |
|-------------|-----------------------------|

|                       |
|-----------------------|
| <b>Street Address</b> |
|-----------------------|

|             |              |                 |
|-------------|--------------|-----------------|
| <b>City</b> | <b>State</b> | <b>Zip Code</b> |
|-------------|--------------|-----------------|

|                |              |
|----------------|--------------|
| <b>Contact</b> | <b>Title</b> |
|----------------|--------------|

|              |            |              |
|--------------|------------|--------------|
| <b>Phone</b> | <b>Fax</b> | <b>Email</b> |
|--------------|------------|--------------|

|                                |                           |
|--------------------------------|---------------------------|
| <b>Preferred Date of Event</b> | <b>Second Date Choice</b> |
|--------------------------------|---------------------------|

|                      |                           |
|----------------------|---------------------------|
| <b>Time of Event</b> | <b>Second Time Choice</b> |
|----------------------|---------------------------|

|                             |
|-----------------------------|
| <b>Estimated Attendance</b> |
|-----------------------------|

|  |
|--|
| <b>Content/Theme of Event (please be specific)</b> |
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**The completion of this application does not guarantee a facility reservation. Reservations are based on type of event and availability of facilities. MCCCDC classes, programs, and activities for students have priority over all other activities, and other MCCCDC activities have priority over non MCCCDC activities.**

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**Name/Signature of Applicant**